

**BYLAWS OF  
THE GREAT LAKES CHAPTER, an independent chapter of the  
AMERICAN COLLEGE OF HEALTHCARE EXECUTIVES**

**Article I – Name**

**Section 1: Name**

The name of the chapter shall be the Great Lakes Chapter of the American College of Healthcare Executives (hereinafter referred to as “GLACHE”) and shall include, for purposes of uniformity, “an independent chapter of the American College of Healthcare Executives” (hereinafter referred to as “ACHE”).

**Article II – Mission and Affiliation**

**Section 1: Mission**

The mission of GLACHE, in the territory designated by ACHE, is to be the professional membership society for healthcare leaders to promote high ethical standards and conduct; to advance healthcare leadership excellence through professional development and networking services; and to promote the mission of ACHE; To advance our members and healthcare management excellence and ACHE’s Vision; To be the preeminent professional society for leaders dedicated to improving health.

**Section 2: Affiliation with ACHE**

So long as the GLACHE chapter remains a Chapter of the ACHE, the Chapter shall operate in accordance with the ACHE chapter agreement in force at that time. Chapter Bylaws shall be further enacted as necessary to satisfy any governmental regulations. Any disbursement of funds shall be for services provided to or for the benefit of the Chapter in meeting its purpose. All such payments shall be made in accordance with these Bylaws, and those promulgated by ACHE.

**Section 3: Chapter Identity**

The GLACHE chapter is a distinct, separate entity from ACHE. The Chapter is therefore responsible for maintaining the chapter’s financial records, filing appropriate notices and forms with state and federal authorities, and maintaining necessary insurance coverage for the Chapter. ACHE shall not be liable for the debts and obligations of the Chapter. The Chapter shall not be liable for the debts and obligations of ACHE.

**Section 4: Chapter Commitment to Diversity & Inclusion**

GLACHE embraces diversity within the healthcare management field and recognizes that diversity is both an ethical and business imperative. The GLACHE values diversity and initiatives that promote diversity to improve the quality of the organization’s workforce. The GLACHE also values and actively promotes diversity in its leaders and members because diverse participation can serve as a catalyst for improved decision making, increased productivity, and a competitive advantage.

GLACHE fosters an inclusive environment that recognizes the contributions and supports the advancement of all, regardless of race, ethnicity, national origin, gender, religion, age, marital status, sexual orientation, gender identity or disability because an inclusive environment can enhance the quality of healthcare, improve hospital/community relations, and positively affect the health status of society. This priority is reflected in the chapter’s various activities and initiatives.

The GLACHE is committed to promoting diversity and inclusion through the following activities:

**Within the Chapter organization:**

- The Chapter Nominating Committee is charged with assuring that the chapter board of directors is broadly representative of the chapter membership and with maintaining a diverse and inclusive chapter leadership
- The Great Lakes Chapter will endeavor to consider Diversity and Inclusion in all of its undertakings and committee/sub-committee structures within the spirit and intent of ACHE's ethical statement and standards.
- A minimum of one diversity goal is created by each standing board committee and reviewed annually by the board.
- Pursuant to its bylaws, GLACHE will tender non-voting Board Membership seats to each student organization, representing each Higher Education Network (HEN) Healthcare Administrative Program in its geographical area.

**Within the healthcare management field:**

- GLACHE will continue to recruit early careerists/students, and endeavor to build collaborative relationships with those professional healthcare organizations that represent minority or under-represented professionals in its area.
- GLACHE will endeavor to build collaborative relationships with and recruit members from non-traditional sectors of healthcare in its area (e.g. health plans, medical equipment vendors, etc.)

## **Article III – Membership**

### **Section 1: Eligibility**

All GLACHE affiliates located within the chapter's assigned geographic territory shall be members of the Chapter. Only ACHE affiliates are eligible to hold membership in the Chapter.

### **Section 2: Establishment of Membership**

Membership in GLACHE shall become effective when ACHE assigns an ACHE affiliate to the Chapter based on the location of the affiliate pursuant to the then current procedures of ACHE.

### **Section 3: Categories of Membership**

Membership GLACHE shall be the same as the ACHE membership categories currently in effect.

### **Section 4: Resignation**

A member may resign at any time, by providing written notice to ACHE.

## **Article IV – Dues**

### **Section 1: Dues**

GLACHE shall not charge dues for membership in the Chapter. Dues shall be charged by and paid to ACHE pursuant to the dues schedule in force at the time.

## **Section 2: Nonpayment of Dues**

Membership shall be suspended for nonpayment of dues at a time consistent with and in accordance with the policies and procedures of ACHE.

## **Article V - Meetings of Members**

### **Section 1: Meetings of Members**

The meetings of the Chapter membership shall be conducted in accordance with Roberts' Rules of Order Newly Revised (latest edition), when the latter are not in conflict with these bylaws and/or the Articles of Incorporation of the Chapter.

### **Section 2: Business Meetings**

GLACHE shall conduct an annual Business Meeting and such other meetings of members as determined by the Chapter Board.

### **Section 3: Educational Meetings**

GLACHE shall offer regularly scheduled meetings including an educational program, at least quarterly, each calendar year, with at least one (1) such offering approved by ACHE for Face-to-Face Continuing Education Credit for purposes of re-credentialing or advancement of Chapter members.

### **Section 4: Notice of Meetings**

Written notice stating the place, day, and hour of the meeting, shall be delivered to each member of record entitled to vote at such meeting, not less than five (5) nor more than sixty (60) days before scheduled date of said meeting, by or at the direction of the Chapter President, Secretary/Treasurer or designee.

### **Section 5: Eligibility to Vote**

Only GLACHE members shall have the right to vote. Members may not vote by proxy. ACHE Student member cannot vote.

### **Section 6: Meeting Quorum**

A quorum shall consist of a majority of the seated Chapter Board and a minimum of five (5) other active Chapter members for all regularly scheduled Chapter Meetings. No quorum requirements shall exist for Educational Meetings unless Chapter Business is conducted and voted on at an Educational Meeting, and only when "Notice" requirements were met as stipulated in Section 4 above.

### **Section 7: Special Business Meetings**

The GLACHE Board may call "Special" Business Meetings. Special Business Meetings shall be limited to consideration of subjects listed in the official call for such meetings unless otherwise ordered by unanimous consent of the eligible voting members present and voting at time of call for such meeting.

## **Article VI – Chapter Board of Directors**

### **Section 1: Administration**

The administration of this Chapter shall be managed by elected officers and directors that will be called the Chapter Board. The Chapter Board shall have authority and responsibilities for supervising the general operation of the Chapter in meeting its mission as stated in Article II, including, but not limited to, calling for an independent audit of any segment or portion of the Chapter's then operations and/or financial records.

### **Section 2: Eligibility of Directors**

Eligible candidates must be members of the Chapter whom have completed at least one year of GLACHE membership prior to their term as Director. Eligible candidates must have been involved in ACHE committee activities (This may include ACHE chapter involvement outside of GLACHE) within the past three years.

### **Section 3: Eligibility of Officers**

All officer positions must be filled by Directors who have completed at least one year as a Director. The office of Immediate Past President may only be filled by that individual who successfully completed his/her term of office pursuant to the then current bylaws of the Chapter, and that individual remains a member in good standing with said Chapter.

### **Section 4: Board Composition**

The Chapter Board shall consist of at least nine (9) elected Directors, at least five (5) of whom shall be elected as Board Officers. In addition, any Regent of ACHE who is a member of the Chapter shall be an ex officio, voting member of the Chapter Board. In no event will the size of the Board exceed 16 Directors, including Officers. The Great Lakes Chapter will tender non-voting Board Membership seats to each student organization, representing each HEN Healthcare Administrative Program in its geographical area.

### **Section 5: Chapter Board Meetings**

Regular meetings of the Chapter Board shall be held at least four (4) times during a year at such time, place, and mode of meetings as the President may determine. The President or any three (3) other Board members may also call special meetings of the Board. To conduct Chapter business a quorum of the Board must be present at any regular, annual or special meeting either in person, or by electronic means acceptable to the Board.

### **Section 6: Board Meeting Notice**

Notice of any regular or special meeting of the Board of Directors shall be given to each Director at least 10 days prior to the meeting, if notice is delivered by U.S. mail, or 5 days prior to the meeting if notice is delivered by facsimile or electronic mail. Any director may waive notice of any meeting. The notice for such meeting must contain all items to be discussed, calling for vote of the board members present, at said meeting.

### **Section 7: Board Meeting Quorum**

A quorum, at any regular or special board meeting, shall be a fifty percent plus one of Board Members currently appointed and serving at the time of the meeting. In matters of conflict of interest in which an Officer or Director is the subject, the Officer or Director shall not be allowed to vote, and his/her presence may be excused by the Chapter President or his/her designated

representative; such excusal will not be considered an absence under terms of attendance if so excluded.

### **Section 8: Action of the Chapter Board**

Except as otherwise provided by law, the Articles of Incorporation, or these Bylaws, the act of fifty percent plus one of those Directors present in person at a meeting, teleconference call or by other electronic means at which a quorum is present, shall be the action of the Chapter Board. The Chapter Board may not vote by proxy. In the event of a tie vote, the Chapter Board President, or in event of vacancy or incapacity of President, successive Officers shall fulfill this role in this order: Immediate Past President, President-Elect, Treasurer, Secretary as seated and available, shall break the tie.

### **Section 9: Term of Office**

The term of Directors shall commence on January 1st and shall continue for a period of two years, or until replaced by a subsequent election. The terms of Directors shall be staggered such that no more than one half of the Directors shall commence their terms on the same date. Directors may serve no more than three (3) consecutive two-year terms. In the event of a vacancy, the Chapter Board shall appoint an eligible member to fulfill the remainder of the term. Directors elected to serve as a Chapter Officer, in the final year of their given Director term, shall have their term automatically extended to meet the required term of said Chapter Office, to which they were so elected, by the Chapter membership, pursuant to then approved Chapter Bylaws. The term of Officers for President, President Elect and Past President shall commence on January 1st, following election, and shall continue for a period of one year. The Chapter Secretary and Treasurer offices shall commence on January 1st, following election, and shall continue for a period of two years.

### **Section 10: Attendance**

In the event a Board Member is absent from one-half of all regularly scheduled meetings, in a rolling 12-month period, that Board Member will be contacted by the Chapter President or his/her designated representative. Whether or not a Board Member is contacted by the Chapter President, any Board Member that is absent from three-quarters of all regularly scheduled Board Meetings, during any rolling 12-month period, shall be automatically removed from the Board. The Chapter President shall announce said removal, whereupon this action may be reversed by two-thirds (2/3) vote of the Board Members present and voting.

In addition, a Board Member may participate in a Board Meeting by conference telephone or any similar electronic communication equipment through which all persons physically at the meeting site can hear said member for the duration of that meeting. Members attending in this matter will be considered "in attendance" at any such meeting.

### **Section 11: Chapter Officers**

The Chapter shall have five (5) Chapter Officers as follows:

#### **11.1 Chapter President**

The President shall be the chief executive of the Chapter, shall convene and preside over meetings of the Chapter Board and/or Meetings of Members, and shall serve as liaison with ACHE on behalf of the Chapter.

### **11.2 Chapter President-Elect**

The President-Elect shall substitute for the Chapter President in her/his absence or inability to serve and shall perform such duties and responsibilities as assigned by the President and/or Chapter Board. Chapter President-Elect will serve as “Chapter Ombudsman” for any member(s) wishing to discuss matters of concern or discretion, and so recommend appropriate action to the Chapter Board when necessary relative to said matters of concern/discretion brought to them by a Chapter member(s).

### **11.3 Chapter Immediate Past President**

The Immediate Past President shall have been the previous President and will assume this office if qualified under Article VI, Section 3 of these Bylaws. The Immediate Past President will provide advice and leadership to the Board of Directors regarding past practices and other matters of governance to assist the Board and its then current Officers governing the Chapter. The Immediate Past President will serve in an Ex-officio capacity until such time he/she is called upon to perform the duties of the Chapter President in the absence, disability, or disqualification of the then seated Chapter President, until such time the President-Elect can assume those duties pursuant to the then current Chapter Bylaws. The Immediate Past President shall serve until the current Chapter Presidents’ term of office is satisfactorily completed pursuant to the then current Chapter Bylaws. This office will be vacated in those instances where a qualified individual is not otherwise available pursuant to stipulations outlined for this office under the then current Chapter Bylaws.

### **11.4 Chapter Secretary**

The Secretary shall keep and record minutes of all Board and Chapter Membership Meetings, distribute such as appropriate, and serve as the Chapter’s point-of-contact for any and all media requests, historical records, and processing of applicable Freedom of Information Act requests so addressed to the Chapter. Chapter Secretary shall also ensure that all Chapter meetings are conducted pursuant to these bylaws and in accordance with Roberts Rules of Order (Newly Revised Edition).

### **11.5 Chapter Treasurer**

The Treasurer shall be responsible for the maintenance of all corporate (chapter) records and documents pertaining to the finances of the Chapter, the preparation and presentation of periodic financial statements pursuant to ACHE guidelines and generally accepted accounting principles and practices, and at the direction of the Chapter/ACHE Board, and when appropriate, serve as Chapter’s principal representative on any audits performed on the Chapter’s financial records or holdings on behalf of the Chapter.

## **Section 12: Vacancies**

In those instances where the Chapter Presidency is vacated, the President-Elect will assume those duties, with a new President-Elect, so elected by election procedures as outlined in these bylaws. Vacancies in either the President-Elect, Secretary, or Treasurer Offices shall be filled by a Chapter Director, pursuant to election procedures outlined in these bylaws, and so elected by the Chapter Board for the remainder of the vacated term of office. Under the advisement of the Chapter Board, the Chapter President may appoint a Director to fill such vacancy on an interim basis, if such appointment is deemed in the best interest of the Chapter, while process for election procedures is being effectuated to fill such vacancy.

## **Article VII – Elections**

### **Section 1: Election of Directors**

Directors shall be elected annually by the Chapter membership in such a manner as to ensure that no more than half of all Directors' terms expire in a given year. Directors shall be elected by secret ballot at a meeting of the Chapter members, or by electronic ballot under the auspices of the Chapter Secretary in a fashion consistent with these Bylaws, at the discretion of the Chapter Board.

### **Section 2: Replacement of Director for Unexpired Term**

In the event a Director is removed from the Board, resigns from the Board, or is otherwise unable to complete his term, the Executive Committee of the Board, shall appoint an eligible Chapter member who is willing to serve as a Director to fill the remainder of the unexpired term, until the next scheduled Chapter election.

### **Section 3: Election of Officers**

Officers shall be elected by the then-seated Chapter Board of Directors, by secret ballot, at the regularly scheduled Board meeting immediately preceding the new term of office for said Officers. At the discretion of the Board, and under the auspices of the Board Secretary, said election may occur by electronic means in a manner acceptable to the Board. The Board shall choose the method of ballot most likely to result in maximum participation by Directors. All officers shall have terms of office of two years.

### **Section 4: Replacement of Officer for Unexpired Term**

In the event an Officer is removed from his position, resigns his position or is otherwise unable to complete the duties of his position, the Board shall elect an eligible Director who is willing to assume said duties to fill the remainder of the unexpired term. This election shall occur by secret ballot at a regular or special meeting of the Board, or by electronic ballot under the auspices of the Board Secretary and with the approval of the Board. Said election should occur prior to the vacancy if possible, otherwise as expeditiously as reasonably possible after the position becomes vacant. In the event there is a critical need to fill the vacancy prior to an election being arranged, the President may temporarily appoint a Director to fill the vacancy and address the critical need. If the vacancy is in the office of President, the President-Elect shall automatically succeed to the office of President, and election shall be arranged as expeditiously as reasonably possible to fill the office of President-Elect.

### **Section 5: Removal from Office**

Any Officer and/or Director convicted of a felony, or found to be in violation of the ethical standards of The American College of Healthcare Executives, or in contradiction to the morale and good order of this chapter by conduct aberrant to Conflict of Interest Standards set forth in these bylaws, may be removed from office by a fifty percent plus one vote, by the then seated Executive Committee of this Chapter as specified in Article VIII section 1.1, following due course of that body, pursuant to Roberts Rules of Order, with said member involved, when such transgression is reported and/or observed.

Due Process for removal of a seated Officer and/or Director is outlined in the Leadership Manual. The Chapter President will preside over any due process. proceeding, so called, unless the Chapter Secretary is subject of said proceeding, and at which time the Chapter President will appoint a currently seated Director to oversee such process.

## **Article VIII - Committees**

### **Section 1: Standing Committees**

There shall be six (6) standing committees, the Executive Committee, the Nominating Committee, the Program Committee, the Finance Committee, the Sponsorship Committee, and the Membership Committee.

#### **1.1 Executive Committee**

The Executive Committee shall be comprised of the Chapter Officers and may invite the Chairperson(s) of the Standing Committees from time to time as appropriate. The Executive Committee may exercise all power of the full membership during the interval between meetings of the full membership, except the power to adopt, amend or repeal any or all of these Bylaws. Meetings of the Executive Committee shall be called by the President, at any time or place, upon such notice, as the President may deem reasonable. A fifty percent plus one of the Executive Committee shall constitute a quorum at any meeting. All action taken at Executive Committee meetings shall be recorded and reported to the Board and Chapter membership at the next regularly scheduled meetings of those bodies. The Executive Committee shall act as the Finance Committee.

#### **1.2 Nominating Committee**

The Nominating Committee shall consist of two (2) current Chapter Officers, one chapter member appointed by the Chapter Board, and any Regent of ACHE who is a chapter member who shall be an ex officio voting member. -The Chapter Nominating Committee is charged with assuring that the chapter board of directors is broadly representative of the chapter membership and with maintaining a diverse and inclusive chapter leadership. The Nominating Committee will add at least one diversity goal to its annual performance agenda.

Process for Nominations: Prior to ninety (90) days before the election window opens the Nominating Committee will distribute a call for nominations. Any eligible chapter member may place their name in nomination as a director by submitting a nomination form requesting such nomination. The nomination form will be reviewed and validated by the Chapter's Secretary before said member is included on the election slate for office by the Nominating Committee. The Nominating Committee shall present a proposed diverse and inclusive slate of candidates to the members of the Chapter Board, no later than sixty (60)-days prior to when the election window opens. The final slate of nominated Candidates shall be presented to chapter membership no later than thirty (30) days prior to the election window closing. Elections will normally be held by electronic means so specified by the Chapter Board. The Committee will review the results of the election and certify the newly elected board members to the Chapter Board at the next meeting of the Board following the close of the election window. The committee will provide Board updates as appropriate.

### **1.3 Finance Committee**

The Executive Committee shall act as the Finance Committee. The Finance Committee shall arrange and supervise any audit of the Chapter pursuant to generally accepted accounting principles and practices, and any specific area of Chapter business/activity so designated by the Chapter Board. This committee will also review and approve any and all financial statements prepared by the Chapter Treasurer for external review, to include the Chapter's annual financial statement presented to ACHE pursuant to than applicable reporting guidelines.

### **1.4 Program Committee**

The Program Committee will consist of at least two members of the Chapter Board, and at least three (3) Chapter Members, appointed by the Chapter Board. The Program Committee shall oversee educational Program and organizing chapter networking activity for its members. This committee shall offer regularly scheduled educational/networking programming, at least quarterly, each calendar year, with at least one (1) such offering approved by ACHE for Face-to-Face Continuing Education Credit for purposes of re-credentialing or advancement of Chapter members and at least one program focusing on Diversity & Inclusion. The Program Committee will add at least one diversity goal to its annual performance agenda. The committee will provide updates to the Board at each Board meeting.

### **1.5 Membership Committee**

The Membership Committee will consist of at least two members of the Chapter Board, and at least three (3) Chapter Members, appointed by the Chapter Board. This committee will assist chapter with recruiting and sustaining chapter members, as well as maintaining Chapter liaison activity with Health Care Administration Programs in its area. In addition, this committee will assist the Chapter in meeting its assigned membership advancement goals annually. Committee will also oversee and establish appropriate orientation procedures for all new Chapter members. The Membership Committee will add at least one diversity goal to its annual performance agenda. -The Committee will continue to recruit early careerists/students, and endeavor to build collaborative relationships with those professional healthcare organizations that represent minority or under-represented professionals in its area. The Committee will endeavor to build collaborative relationships with and recruit members from non-traditional sectors of healthcare in its area (e.g. health plans, medical equipment vendors, etc.) The committee will provide updates to the Board at each Board meeting.

### **1.6 Sponsorship Committee**

The Sponsorship Committee will consist of at least two members of the Chapter Board, and at least five (5) Chapter members appointed by the Chapter Board. Chapter members appointed should represent the chapter's five geographic areas (Flint, Lansing, Grand Rapids, Northern Area (Traverse City/Petoskey/Mt. Pleasant), and Upper Peninsula) when possible. The principal role of this committee is to seek and maintain Chapter Sponsorships, pursuant to the then current Chapter Sponsorship Program, in cooperation with guidance provided by the Education and Finance Committees. The committee will endeavor to obtain sponsorships from both minority-owned and woman-owned healthcare related businesses and entities, pursuant to the Chapter's Statement on Inclusion and Diversity. This committee will endeavor to present a slate of potential sponsors to the Chapter Board annually at its first regularly scheduled meeting of each new program year. The committee will provide updates to the Board at each Board meeting.

## **Section 2: Other Committees or Program Councils**

The Chapter President may, with the concurrence of the Chapter Board, establish, specify duties, and appoint chapter members to other committees as may be deemed necessary and advisable for the effective administration of the Chapter. Members may serve one year on such committees and may be reappointed at the discretion of the Chapter Board. All such “ad hoc” committees will be preferably chaired by a member of the Chapter Board, but may be comprised of any Chapter Member whose membership on that committee is deemed appropriate and so supported by consensus of the Chapter Board. All such committees will be charged with a purpose by the Chapter President, will meet and carry out intended purpose as charged, and provide meeting minutes, as appropriate, for review by the Chapter Board.

## **Article IX - CONFLICT OF INTEREST**

### **Section 1: General**

The Chapter Board and its Officers shall administer Chapter affairs honestly and economically and exercise their best care, skill, and judgment for the benefit of the Chapter and ACHE. The Chapter Officers shall exercise the utmost good faith in all transactions relating to their duties for the Chapter. In their dealings with and on behalf of the Chapter, they are held to a strict rule of honest and fair dealings with the Chapter. They shall not use their position, or knowledge gained there from, so that a conflict might arise between the Chapter interest and that of the individual.

### **Section 2: Disclosure of Conflict of Interest**

Each nominee for a Chapter Board or committee position shall make written disclosure of any interest that might result in a conflict of interest upon nomination to office, before appointment to fill a vacancy in office, and annually thereafter. Such a written disclosure shall be made on such form or forms as may be adopted by the Chapter Board for that purpose.

### **Section 3: Conduct**

Officers and Directors shall not solicit or accept anything of more than minimum value, including a loan, reward, material, or property from a vendor, visitor, contractor, supplier, or colleague. Cash or cash equivalent is strictly forbidden for acceptance in any amount. Vendor/contractor sponsored entertainment activities and gifts may not be accepted under circumstances that could have the effect of influencing business decisions that are not in the best interest of GLACHE. Failure to abide by the spirit and intent of sound ethical business relationship and ACHE’s then stated Ethical Standards of Conduct, by any Officer and/or Director, could result in immediate dismissal from GLACHE Office pursuant to the current Chapter bylaws.

## **Article X - AMENDMENTS**

### **Section 1: Amendments**

These Bylaws may be amended or repealed by a fifty percent plus one vote of the Chapter Board.

### **Section 2: Review of Chapter Bylaws**

Prior to enactment or modification, Chapter Bylaws will be reviewed and approved by ACHE in accordance with existing policies and procedures. ACHE and the Chapter shall maintain a written record of all revisions to the Bylaws, including effective dates.

## **Article XI DISSOLUTION**

### **Section 1: Chapter Dissolution**

Chapter may be dissolved at any general meeting of the membership by a three-fourths vote of the voting members present, providing such notice of intent shall have been communicated and provided each voting member at least thirty (30) days prior to the meeting where such dissolution is entertained and voted upon.

### **Section 2: Chapter Assets**

In the event the Chapter is dissolved, all assets remaining after the settlement of any Chapter debts and/or obligations shall be distributed pursuant to United States Internal Revenue Service Code governing dissolution of non-profit, tax exempt or for-profit corporations.

## **Article XII - MISCELLANEOUS PROVISIONS**

### **Section 1: Execution of Contracts**

The Chapter Board may authorize any Officer(s) or any agent(s) to enter into any contract or execute any instrument in the name of, and on behalf of, the Chapter, and such authority may be general or limited to specific instances. No Officer, agent, or employee shall have the power or authority to bind or obligate the Chapter by any commitment, contract, or engagement, or to pledge its credits to render it liable for any purpose or in any amount unless duly authorized by the Chapter Board.

### **Section 2: Fiscal Year**

The fiscal year of the chapter shall commence on January 1 of each calendar year and so end on December 31 of that same calendar year.

### **Section 3: Effect of Bylaws**

Chapter bylaws are in all respects subordinate to, and shall be controlled by, applicable provisions of the corporate laws (profit or non-profit) of the State, other applicable laws, and articles of Incorporation of the Chapter. Except as these bylaws may be inconsistent with such laws and Articles, they shall regulate the conduct of business and affairs of the Chapter with respect to all matters to which they relate.

**ADOPTED BY: 2019 GLACHE Board of Directors**

**Date: October 18, 2019**

 Recoverable Signature

**X** Patrice M. Hatcher

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Patrice M. Hatcher, MSA, FACHE

GLACHE President

**Signed:**

Signed by: 1ff3f627-17c5-4fc1-bada-903ffd0669eb

**Printed Name:** Patrice M. Hatcher, FACHE

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